



भाकृअनुप-केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान
बैरकपुर, कोलकाता-700121, पश्चिमबंगाल
ICAR-Central Research Institute for Jute & Allied Fibres
Barrackpore, Kolkata-700 121, West Bengal



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F. No. 13(11)/2021-22

Date:-13.06.2022

OFFICE ORDER

In supersession of earlier orders in this regard and for smooth functioning of the day to day activities of the Institute, following arrangements are made with immediate effect and until further orders.

1. **Transport and Vehicle Management Committee**

- a) Sri Surajit Barman, Assistant – Incharge
- b) Sri Manoj Kumar Roy, Assistant – Member
- c) Sri Avirup Das, Assistant - Member

2. **Guest House Management Committee**

- a) Sri Chandan Kumar Verma, Assistant - Incharge
- b) Sri Rakesh Kumar Roshan, T-5 – Member
- c) Sri Vikash Kumar Keshari, T-3 – Member

3. Sri Avirup Das, Assistant presently doing half time duties in Administration – I Section and other half time in Purchase Section, is now fully assigned to Purchase and Stores Section, ICAR-CRIJAF.

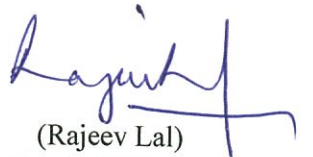
4. Sri Ritesh Kumar, Assistant presently doing half time duties in Administration – I and other half time in Audit and Accounts Section is now fully assigned to Administration – I Section, ICAR-CRIJAF.

5. Sri Kamal Dasgupta, Assistant presently posted at Purchase Section is hereby transferred to Bill Section, ICAR-CRIJAF.

6. Sri Bhola Nath Dey, Assistant presently posted at Bill Section is hereby transferred to Audit and Accounts Section , ICAR-CRIJAF.

7. Sri Naba Kumar Dutta, SSS presently posted at Director's Cell is hereby transferred to Head of Office Cell.

This issues with the approval of the Director, ICAR-CRIJAF.


(Rajeev Lal)
Head of Office

Copy for information and necessary action please:

1. To all the above concerned officials through their Incharges , ICAR-CRIJAF
2. All the HoDs/Incharges/ Divisions/Sections/Units/regional Stations/ KVKs, ICAR-CRIJAF
3. Administrative Officer, ICAR-CRIJAF.
4. Incharge, AKMU, ICAR-CRIJAF with the request to upload the Office Order in the Institute website.
5. Nodal Officer, ERP, FMS-MIS, ICAR-CRIJAF
6. Nodal Officer , eOffice, ICAR-CRIJAF
7. PS to Director, ICAR-CRIJAF
8. PA to Head of Office, ICAR-CRIJAF