



भाकृअनुप-केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान
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CIRCULAR


Subject: Mandatory Use of NIC Email ID for Official Communications-reg.

In accordance with the directives issued by the Indian Council of Agricultural Research (ICAR) in Circular No. IASRI/CA/DC/2020/1-63754 dated 22.06.2020 and Office Memorandum No. ICT Unit-5(4)/2021-ICT dated 07th July 2021, it is reiterated that all employees of ICAR-CRIJAF are required to use their NIC email ID (ending with @icar.org.in) or any other government-provided email ID (e.g., icar.gov.in) for all official communications.

The use of NIC and other government domain email services is essential to ensure the highest standards of security and privacy in all official correspondences. These email accounts are specifically designed to protect sensitive information and to comply with government protocols. The use of personal email accounts, such as Gmail, Yahoo, or other non-government services, for any official communication is strictly prohibited. This includes, but is not limited to, the exchange of official documents, correspondence, and any communication related to the functions and duties of ICAR-CRIJAF.

As all employees have already been provided with NIC email IDs, compliance with this directive is expected to be immediate. Any ongoing use of personal email accounts for official communication must be discontinued without delay.

Strict adherence to this directive is mandatory for all employees. The use of official NIC or icar.gov.in email channels is critical for maintaining the integrity and security of ICAR-CRIJAF's operations.


08/08/24
HEAD OF OFFICE

Copy to:

1. All staff of ICAR-CRIJAF for strict compliance.
2. Incharge, AKMU for uploading on Institute's website.
3. PPS to Director, ICAR-CRIJAF, Barrackpore for information.