



भाकृअनुप- केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान
ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES
(भारतीय कृषि अनुसंधान परिषद)

(Indian Council of Agricultural Research)

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F.No. 2-3/2024-Adm

Date: 26.12.2024

CIRCULAR

All concerned staff of ICAR-CRIJAF are requested to submit the statement of Annual Immovable Property Return for the Year 2024 (as on 01.01.2025) as per prescribed proforma of the following category of staff (Group "A" and "B" official) and email the same after forwarding by the concerned Head/Incharges in cru.crijaf@gmail.com on or before **31.01.2025 positively**. AIPR form may be downloaded from the Institute's website.

1. All Scientists (Group – A Officer)
2. Technical Staff (Sr. Technical Assistant/T-4 onwards)
3. Administrative Staff (Assistant onwards)

AKMU 26.12.2024

**Assistant Administrative Officer & Incharge
Administration Section (Estt.)**

Copy to information to:-

1. All HODs/ Incharges, Divisions/Sections/Regional Stations/KVKs of the ICAR-CRIJAF.
2. The Finance and Accounts Officer, ICAR-CRIJAF.
3. All the AAOs, ICAR-CRIJAF.
4. The Incharge AKMU. He is request to upload the circular along the form in the Institute's website.
5. PPS to Director, ICAR-CRIJAF.
6. PA to Head of Office, ICAR-CRIJAF.

अचल सम्पत्ति विवरणी प्रपत्र (फार्म) / ANNUAL IMMOVABLE PROPERTY RETURN FORM

वर्ष 2024 (01.01.2025 के अनुसार) अचल सम्पत्ति का विवरण / Statement of immovable property for the year : 2024 (as on 01.01.2025)

- अधिकारी का नाम (पूर्ण रूप में) तथा किस सेवा से संबंध है /
Name of Officer (in full) and service to which the officer belongs: _____
- वर्तमान पद / Present Post held : _____
- वर्तमान वेतन / Present Pay : _____

सम्पत्ति किस जिले उपसभाग, तालुक तथा गांव में स्थित है Name of District, Sub-Division, Taluk and Village in which property is situated	सम्पत्ति का नाम तथा ब्यौरा / Name and details of property	वर्तमान मूल्य / *Present Value	यदि अपने नाम से न हो तो बताइये वे इसे किसके नाम से रखते हैं तथा उनका कर्मचारी से क्या संबंध है। / If not in own name state in whose name held and his/her relationship to the Government Servant	कैसे अर्जित की (खरीद, पट्टे, बंधक, विरासत से अथवा अन्य द्वारा) अधिग्रहण की तारीख सहित और उस व्यक्ति / उन व्यक्तियों का / के नाम जिनसे अर्जित की / How acquired whether by purchases, lease**, mortgage inheritance, gift, or otherwise, with date of acquisition and name with details of person/ persons from whom acquired	सम्पत्ति से वार्षिक आय / Annual income from the property	टिप्पणी / Remarks
	Housing and other buildings					
	Lands					

हस्ताक्षर / Signature

दिनांक / Date

जो वाक्यांश लागू न हो तो काट दें / **Inapplicable clause to be struck out**

- In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
- Includes short-term lease also.
- The wording '**No change or No addition or as in previous year**' may be avoided and all details filled up

Note- The declaration form is required to be filled in and submitted by every member of Class I and class II (Group 'A' and Group 'B') services under Rule 15(3) of the Central Civil Services (Conduct) Rules 1955 (now Rule 18(1) of the CCS(Conduct) Rules, 1964), on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person.