



भाकृअनुप-केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान
बैरकपुर, कोलकाता-700121, पश्चिमबंगाल
ICAR-Central Research Institute for Jute & Allied Fibres
Barrackpore, Kolkata-700121, West Bengal
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F.No.: 13(11)/14-15/-Part(2)/(e- 97749)

Date: 05.06.2023

कार्यालय आदेश/ OFFICE ORDER

In partial modification of all earlier orders in this regard Director, ICAR-CRIJAF, Barrackpore has been pleased to re-constitute the following Committee and nominate the following officers for smooth conduction of the committee with immediate effect and till further orders: -

1. Works Committee

- Chairman - Dr. J. Mitra, PS & I/c, Crop Improvement Div.
- Co-Chairman - Dr. Thribhuvan R., Scientist
- Member - Head of Office
- Member - In-charge, Internal Finance
- Member - Sri Avijit Dutta, Technical Officer & In-charge, Civil
- Member - Sri Saurav Biswas, Technical Officer & In-charge, Electrical
- Member Secretary - Asstt. Administrative Officer, Admn. Section(Establishment)

Note: In the absence of Chairman, the Co-Chairman will act as the Chairman.

2. Local Purchase Committee

- Dr. Ritesh Saha, Pr. Scientist, Crop Production Division.
- Dr. D. Barman, Senior Scientist, Crop Production Division.
- In-charge, Internal Finance or his representative.
- Sri Pankaj Kumar Das, AAO or his representative
- Sri Avijit Dutta, Technical Officer & In-charge, Civil – Member
- Indenting Officer

Quorum: Officials at Sl. No. c, d & e will invariably be required to constitute the quorum.

3. Technical and Financial Evaluation Committee(TFEC) –

Sri Ritesh Kumar, AAO in place of AAO, Adm. –II as Member Secretary.

Sri Pankaj Kr. Das, AAO has to complete all formalities which are required to process for such items/bids as Member Secretary.

4. Purchase Advisory Committee(PAC)

AAO, P&S in place of AAO, Adm. –II as Member.

- Sri Ritesh Kumar, AAO designated as **Record Officer** in place of Sri Pankaj Kumar Das, AAO.
- eHRMS - Sri Pankaj Kr. Das, AAO to continue as the **ADMIN** of eHRMS.

दिलीप कुमार दास
05/06/23

सहायक प्रशासनिक अधिकारी/Asstt. Adm. Officer,

प्रशा. अनुभाग(स्थापना)/Admin. Section(Establishment)

सूचनार्थ एवं आवश्यक कार्रवाई हेतु/Copy for information and necessary action please:

- To all the above concerned officials through their In-charges, ICAR-CRIJAF.
- All the HoDs/In-charges, Divisions/Sections/Units/Regional Stations/KVKs, ICAR-CRIJAF, Barrackpore.
- In-charge, AKMU, ICAR-CRIJAF with the request to upload the Office order in the ICAR-CRIJAF website and also to update the website accordingly.
- PS to Director, ICAR-CRIJAF.
- PA to Head of Office, ICAR-CRIJAF.