



भाकूअनुप- केन्द्रीय पटसन एवं समवर्गय रेशा अनुसंधान संस्थान
ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES

(भारतीय कृषि अनुसंधान परिषद)
(Indian Council of Agricultural Research)

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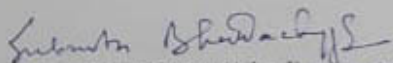


F.No.: 26(49)/2017-Per. (e-59907)

Date: 24/10/2020

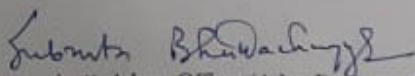
OFFICE ORDER

In pursuance of Council's Office Order F.No. 17-3/2015-Est.1 dated 15/10/2020 and based on the No Dues Certificate obtained from different sections/divisions/units of this Institute, Director, ICAR-CRIJAF has been pleased to relieve Sri Gauranga Ghosh, Finance and Accounts Officer, ICAR-CRIJAF on 24/10/2020 (A/N) to enable him to join ICAR-RC-NEH, Barapani.


Asstt. Admn. Officer (Adm. I) 21.10.2020

Copy for information/ necessary action to:-

1. Sri Gauranga Ghosh, F&AO, ICAR-CRIJAF with the request to hand over the charge of F&AO to Sri Radha Raman Debnath, JAO, ICAR-CRIJAF.
2. Sri Radha Raman Debnath, Junior Accounts Officer, ICAR-CRIJAF with the request to take over the Charge from Sri Gauranga Ghosh, F&AO, ICAR-CRIJAF.
3. The Director, ICAR-RC-NEH, Barapani.
4. The Director (Administration), ICAR, Krishi Bhawan, New Delhi -110 001.
5. The Head of Finance, ICAR-CRIJAF.
6. The AAO/DDO, ICAR-CRIJAF with the request to ensure that salary of Sri Gauranga Ghosh, F&AO for the month of October, 2020 will be drawn at this Institute. He is also requested to issue an LPC in respect of Sri Ghosh and handed over to him.
7. 8. The AAO (Admn.II), ICAR-CRIJAF with the request to make necessary entries in the Service Book of the F&AO and take appropriate action to forward the Service Book to ICAR-RC-NEH, Barapani after completing all formalities including Service Verification and updation of leave account.
8. 9. The Dealing Asstt (ACR/APAR), ICAR-CRIJAF with the request to forward the ACR/APAR folder in respect of Sri Gauranga Ghosh, ICAR-CRIJAF to ICAR-RC-NEH, Barapani.
9. The Nodal Officer, AEBAS, ICAR-CRIJAF with the request to transfer his AEBAS to ICAR-RC-NEH, Barapani.
10. Dr. N.M.Alam, Scientist and Nodal Officer, ERP, FMS/MIS, ICAR-CRIJAF to transfer his ERP account to ICAR-RC-NEH, Barapani.
11. The In-Charge, AKMU, ICAR-CRIJAF with the request to upload the order in CRIJAF website.
12. The In-Charge, PME Cell, ICAR-CRIJAF.
13. Service Book & Personal file of Sri Gauranga Ghosh.
14. Service Book & Personal file of Sri Radha Raman Debnath.
15. PS to Director, ICAR-CRIJAF.
16. PA to CAO, ICAR-CRIJAF.
17. Guard File.


Asstt. Admn. Officer (Adm. I) 21.10.2020