



भाकृअनुप - केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान  
**ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES**  
(भारतीय कृषि अनुसंधान परिषद)  
(Indian Council of Agricultural Research)  
नीलगंज, बैरकपुर, कोलकाता-700 121, पश्चिम बंगाल  
NILGANJ, BARRACKPORE, KOLKATA-700121, WEST BENGAL  
Ph.: (033) 2535-8052 Fax: (033) 2535-0415, <http://www.crijaf.org.in/>



F.No. 2(9)/2017-18/

Dated : 03.06.2021

To

All Directors/Project Directors of ICAR Institutes/NRC's/Project Directorates/ATARI's/Head of Regional stations of ICAR Institutes.

**Sub: Filling up the vacant post of Junior Accounts Officer (JAO) on Permanent absorption basis at ICAR-CRIJAF, Barrackpore – reg.**

Sir/Madam,

The Director, ICAR-Central Research Institute for Jute & Allied Fibres, Barrackpore is inviting application form eligible candidates for filling up Junior Accounts Officer (JAO) on permanent absorption basis at ICAR- Central Research Institute for Jute & Allied Fibres, Barrackpore.

The details of post and eligibility criteria are as follows :

Sl. No.	Name of the post	No. of Post	Pay Scale	Required qualification
1.	Junior Accounts Officer (JAO)	01	Pay level-6 in the Pay Matrix of 7 <sup>th</sup> CPC	By Promotion of <b>ICAR Audit &amp; Accounts Examination qualified</b> officials from other Institute/Headquarters under the <b>Council on permanent absorption basis.</b>

It is requested that the vacancy may be circulated amongst the eligible and desirous candidates, if any, working at any ICAR Institutes/Units/Headquarters. The application of only such candidates who can be relieved immediately in the event of their selection may please be forwarded in the proforma to the undersigned along with the following documents :

1. Attested copies of APAR for the last 5 years.
2. Certificates of all educational qualifications & required qualification.
3. Vigilance & Integrity certificates.
4. A statement of major/minor penalty, if any, imposed on the applicant during the last five years.

The duly completed application along with the above documents must reach to this office through proper channel **on or before 04.07.2021.**

Incomplete applications or those received after prescribed due date or without APAR dossiers/Vigilance/Integrity certificates will not be considered.

Yours faithfully,  
Sd/-

(Swapan Kr. Bala)

**Link Officer of Assistant Administrative Officer, Adm.I**

**Distribution:**

1. The Under Secretary (Admn.), ICAR, Krishi Bhawan, New Delhi – 110 001 for information and circulation please.

2. The Under Secretary (CS), ICAR, Krishi Bhawan, New Delhi – 110 001 for information and circulation please.
3. The Under Secretary (R&P), ICAR, Krishi Bhawan, New Delhi – 110 001 for information and circulation please.
4. The Director (Finance), ICAR, Krishi Bhawan, New Delhi – 110 001 for information and circulation please.
5. The Project Director, DKMA, KAB-I, Pusa, New Delhi- 110 012 with a request to kindly upload the advertisement on the website of ICAR.
6. The In-charge, AKMU, ICAR-CRIJAF for uploading on ICAR-CRIJAF website.
7. E-office Notice Board, ICAR-CRIJAF.
8. PS to Director, ICAR-CRIJAF for kind information.
9. PA to CAO, ICAR-CRIJAF for kind information.

## APPLICATION PROFORMA

Sr. No.	Details	
1.	Name of the applicant (IN BLOCK letters)	
2.	Date of Birth (please attach High school Mark sheet/Certificate)	
3.	Sex (Male/Female/Transgender)	
4.	Category (UR/SC/ST/OBC/EWS)	
5.	Present place of posting	
6.	Postal Address	
7.	Permanent Address	
8.	Mobile No.	
9.	Email id	
10.	Date and post on which initially appointed (please attach Memorandum copy)	
11.	Category (UR/SC/ST/OBC/EWS) on which initially appointed	

### 12. Educational Qualification

Exam Passed	Board/University	Year of passing	Subjects	Percentage

13. Service Details:

Name of the Institute	Post held	Scale of pay	Period		Nature of duty
			from	to	

14. Details of passing of ICAR Audit & Account Examination:

I do, hereby, declare and certify that the information provided above is correct and true to the best of my knowledge and belief.

Place:

Date:

Signature of the Applicant

Certificate to be furnished by the Head of Office

Certified that the information furnished by the applicant have been verified from the service records and found correct.

Signature with seal of the office